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To:

Chairs and Secretaries of LMCs
Members of GPC (UK)
Members of the LMC UK Conference Agenda Committee
Members of the GP Trainees Committee
Members of the Sessional GPs Committee

24 January 2023

Dear Colleagues,

Annual Conference of Representatives of Local Medical Committees 2023

I am delighted to invite you to the Annual Conference of Representatives of LMCs (UK) 2023 which is due to take place on **18 and 19 May** and will be held face to face in **London** at **Friends' House**. I would appreciate it if you could circulate this information to your members as soon as possible, so they can start thinking about UK motions now. Information about submitting motions (including motions amending standing orders) to conference is attached (appendix 3 and 4), which should be done via this [link](#) by **12 noon, on 28 February 2023**.

Motions

All UK LMCs; GPC UK and its subcommittees; the GPC Sessionals Committee; GPC Trainees Committee; and the Chairs of the Devolved Nations' LMC Conferences, are invited to submit motions for debate at this UK Conference. These motions will reflect your committee's priorities for debate and determine what new GPC UK policies it wishes to form, which may then ultimately influence or change wider BMA policy through the Annual Representatives' Meeting later in the year.

To make the process of submission and prioritisation for debate more straightforward, we are using a 'heading system' whereby LMCs select one of the suggested headings under which their motion falls. However, if you think any of your motions fall outside the subject areas, please submit them in the 'Other' category. The agenda committee will then review the motions for debate, as per the standing orders.

Registration – Members of conference

365 seats have been allocated for representatives allocated according to Standing Orders 4 and 5, and the number of representatives to be appointed to attend by each LMC is listed in **Appendix 1**. If you have any queries concerning the allocation process, please email the secretariat at info.lmconference@bma.org.uk

Representatives shall be registered medical practitioners appointed at the absolute discretion of the appropriate LMC. LMCs may appoint a deputy for any of their representatives who are unable to attend. **LMCs are asked to complete the registration form by the following link no later than Thursday 6 April 2023:**

<https://events.bma.org.uk/uk-conference-of-lmcs-2023/registration>



Please note that we may be unable to fulfil registration requests beyond that date. Instructions for how to complete the registration form are available in **Appendix 2**. Please also remember to include your BMA membership number if you have one. This is important if you wish to vote in the conference elections.

You can also apply to attend this year's ARM, and for this you will also need your BMA membership number.

LMC Officers who are not members of the conference, and any other individuals the LMC chooses to nominate, may attend the conference as observers, subject to approval from the chair. Anyone wishing to attend the conference as an observer should complete the same [registration form](#).

We endeavour to make Conference as accessible as possible for all those who wish to attend. To this end, please let us know how we can meet your requirements if you anticipate there being an additional need. In line with the BMA's care guidelines, we also offer care facilities for children and dependants. If you would like to discuss your accessibility and/or care facilities further, please email info.lmconference@bma.org.uk. If you wish to use this facility, please let us know by 6 April 2023. You can also submit a request via the registration form.

All GPC UK, Agenda Committee, GP trainees and Sessional GPs committee members wishing to attend the UK conference and the ARM will also need to complete the online registration form by the deadline of 6 April 2023.

Travel and accommodation – reimbursement of expenses

A letter from the GPDF Director of Operations, explaining the arrangements for the reimbursement of expenses, is attached (appendix 5) – hotel rates are available at the priority booking website:

The hotel rate card is fully accessible via our website at www.PRIORITY.ltd using the event passcode: BMAA008. The link is: <http://www.priority.ltd/events.aspx?event=BMAA008>

Guests can also book by telephoning PRIORITY on 0845 6123 611 or +44 1473 550 620 and quoting Event Code: BMAA008 23.

PRIORITY will always negotiate the best available rate at the time of booking, and if there are better rates than those shown on the rate card we will inform the guests prior to booking. They can also make bookings either side of the event days for those who require it.

Format of Conference

While the structure of conference is still being finalised, I can tell you that conference will be a **two-day event** starting on the morning of **Thursday 18 May** (timings to be confirmed) and concluding at the end of the day on **Friday 19 May 2023**. I look forward to sharing more details with you, including accommodation links, in due course.

Given the narrow window of opportunity for debate across the two days, (as well as the need to receive several additional reports in line with our standing orders) may I remind colleagues of the need for timely, relevant, and focused motions which are not specific to a single nation, and which will potentially be useful in addressing and setting UK wide policy.

Please use the headings to guide your motion themes. The national conference chairs can also submit motions from their national conferences to this the annual conference, and thus onto the ARM.

To avoid potential disappointment, please ensure that the motions you submit address **UK relevant issues**. We regret that single nation-specific motions may have to be rejected, or not prioritised for debate. Hence, be careful about single-nation language used eg, ICBs; Health Boards, NHS England etc.

We on the Agenda Committee, are always happy to receive suggestions from LMCs on ideas of how to format the Conference going forward. Please contact us with your suggestions by emailing info.lmconference@bma.org.uk.

Tone of Conference

The Annual Conference is our unique opportunity to enable the collective, professional voice of LMCs, GPs, and their practice teams across the United Kingdom to be heard. It is also a wonderful chance to listen and learn from each other: to network, to influence, and share the successes we have had, and to counsel and warn others from potential challenges ahead. We hope to galvanise a sense of purpose and constructive challenge from you: the best and brightest leaders of our profession. Bring solutions, fresh perspectives, and challenging ideas for LMCs and GPC to take forward.

We fully appreciate the extraordinary pressures facing general practice currently across the UK. Conference needs to rise to these challenges by focusing on how it wishes to instruct GPC UK to meet them with potential solutions, rather than focussing on the pressures themselves. Your Agenda Committee are keen to continue to shape and structure a conference that is forward-looking. Please consider this when submitting your motions – be strategic, constructive, and creative.

Conference Dinner

Unfortunately, due to reduced staff capacity, the GPC Secretariat have advised that they are unable to assist with planning the UK LMC Conference dinner – we have thanked them for their generous support in years gone by.

As a result, I have been scoping this out myself over recent months, and I have put forward a proposal for the new GPDF board to consider. I hope to update you very soon with regard to the final plans. Keep an eye on the LMC Listserv!

On behalf of your Agenda Committee, I look forward to receiving your motions and seeing you again in London, on 18 and 19 May 2023.

Yours sincerely,



Dr Katie Bramall-Stainer

Chair of the Annual Conference of Representatives of LMCs (UK)