



Scotland

Scottish General Practitioners Committee

**Scottish local medical committee
annual conference**

29 November 2019

Minutes

Scottish Local Medical Committee Conference

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Minutes

Return of Representatives

- 1 The delegate list was received.

Minutes

- 2 The minutes of the Conference held on 30 November 2018 were approved in accordance with Standing Order 25.

Standing Orders

- 3 That the following amendments be made to the standing orders for conference of representatives of Scottish local medical committees (GP) 2019:

- Ensure that demonstrations of opinion cannot be sought on an ad hoc basis
- Provide more clarity regarding the 'move to next business'
- Ensure that any conflicts of interest are declared at conference
- Allow for electronic elections of office bearers in Conference of Representatives of Scottish Local Medical Committees (GP) 2020.
- Minor amendments to numbering and typography.

- Amendment to 9. (d) (vi) as follows:
9. The agenda
(d) The agenda shall be prepared by the agenda committee as follows:
(vi) Major issue debate: The agenda committee may schedule a major issue debate. If the committee considers that a number of motions should be considered part of a major issue debate, it shall indicate which motions shall be covered by such a debate. If such a debate is held the provision of standing order 11, parts (f), (g), (h) and (i) shall not apply. The debate shall be held in accordance with standing order 11, part (o).

- Amendment of 11(k-m) as follows:
11. Rules of debate
(k) If there be a call by acclamation to 'move to next business', it shall be the chair's discretion whether the call is heard. If it is heard, then the proposer of the original motion can choose to have the call for next business voted on as a whole or in parts and is allowed one minute to oppose the call to 'move to next business'. Conference will then vote on the motion to move to next business and a 2/3 majority is required for it to succeed

(m) If a proposer (or a representative who is speaking to a motion) thinks that there may be a conflict of interest, then they should declare this to conference. A conflict of interest may be, for example, if the delegate is a member of an organisation which is mentioned in the motion, or if the motion advocates a paper written by the delegate.

- Amendment of 16. (a-e) as follows:

16. Voting

- (a) Except as provided for in standing orders 17 (a) (election of chair of conference), 17(b) (election of deputy chair of conference), and 17 (c) (election of three members of the agenda committee), only those described in standing orders 3(a), (b) and (d) may vote.
- (b) Except as provided for in standing order 11(j) and 11 (k) (procedural motions), decisions of the conference shall be determined by simple majorities of those present and voting, except that the following will also require a two-thirds majority of those present and voting:
 - (i) any change of conference policy relating to the constitution and/or organisation of the LMC conference/GPC Scotland structure, or
 - (ii) a decision which could materially affect the GPDF Ltd funds.
- (c) Voting shall be, at the discretion of the chair, by a show of voting cards or electronically. If the chair requires a count this will be a manual count or by electronic voting if available.
- (d) If a recorded vote is demanded by 10 representatives of the conference, signified by their rising in their places, the names and votes of the representatives present shall be taken and recorded.
- (e) A demand for a recorded vote shall be made before the chair calls for a vote on any motion, amendment or rider.

- Amendments of 17 (a-c) as follows:

17. Elections

- (a) Chair
 - (i) At each annual conference, a chair shall be elected by the members of the conference to hold office from the termination of the conference until the end of the next annual conference. Only those described in standing orders 3(a), (b), (c) (viii) and 3(d) shall be eligible for nomination and only those described in 3 (a), (b), and (d) may be eligible to vote.
 - (ii) The chair shall not be eligible to stand for more than three consecutive years.
- (b) Deputy chair
 - (i) At each annual conference, a deputy chair shall be elected by the

members of the conference to hold office from the termination of the conference until the end of the next annual conference. Only those described in standing orders 3(a), (b), (c) (viii) and 3(d) shall be eligible for nomination and only those described in 3 (a), (b), and (d) may be eligible to vote.

- (c) Three members of the conference agenda committee
- (i) The agenda committee shall consist of the chair and deputy chair of the conference, the chair of GPC Scotland and three members of the conference. In the event of there being an insufficient number of candidates to fill the three seats on the agenda committee, the chair shall be empowered to fill any vacancy by co-option from the appropriate section of the conference. Members of the conference agenda committee for the following conference shall take office at the end of the conference at which they are elected and shall continue in office until the end of the next annual conference.
- (ii) The chair of conference, or if necessary the deputy chair, shall be chair of the agenda committee.
- (iii) Only those described in standing orders 3(a), (b), (c) (viii) and 3(d) may self-nominate for the agenda committee and only those described in 3 (a), (b), and (d) may be eligible to vote.

Report of the Agenda Committee

- 4 The report of the agenda committee was approved.

Report of the Chair of SGPC

- 5 The report of the Chair of SGPC was received.

Election of Agenda Committee

- 6 The following were elected to the agenda committee for 2019-20

- Chair – Dr Teresa Cannavina
- Deputy Chair – Dr Denise Macfarlane
- Agenda Committee
 - Dr Chris Black
 - Dr Alastair Taylor
 - Dr Andrew Thomson