### PCN Planning Calendar

#### May

- **Week commencing 6 May – your activity**
- **Week commencing 13 May – your activity**
  - **15 May**
    - Submitted to the CCG for initial registration:
      - the PCN registration form
      - mandatory network agreement
      - schedule 1 of the network agreement
- **Week commencing 20 May – your activity**
- **Week commencing 27 May – your activity**
  - **31 May**
    - CCG confirms that registration requirements have been met

#### June

- **Week commencing 3 June – your activity**
  - **5 June**
    - BMA conference for clinical directors
- **Week commencing 10 June – your activity**
- **Week commencing 17 June – your activity**
  - **18 June**
    - BMA masterclass in leadership and management for clinical directors
- **Week commencing 24 June – your activity**
  - **30 June**
    - PCN confirms to the CCG that the network agreement has been signed by all participants
    - Practices ensure that they have signed up to the DES via CQRS
    - CCG signs off all PCN submissions

#### Key Milestones

- Discussions with neighbouring practices, the CCG and LMC to put together proposed PCN grouping.
- Fill out the PCN registration form with details of the proposed membership and geographic area.
- PCN members sign the mandatory section of network agreement.
- Prepare schedule 1 of the network agreement.

#### 15 May – 30 June

- PCN practices agree on and fill out the remaining schedules of the network agreement, as required:
  - schedule 2 – this covers the operational detail of the PCN, beyond those covered in the mandatory section of the NA, including procedures for joining/leaving the PCN, dispute resolution procedures, how the NA will be varied, and the responsibilities of the clinical director
  - schedule 3 – this sets out the agreed activities and responsibilities of the respective PCN membership
  - schedule 4 – the sets out the financial arrangements of the PCN
  - schedule 5 – covers how the PCN workforce will be deployed across the network
  - schedule 6 – insolvency events
  - schedule 7 – how the PCN will operate with other local organisations beyond the network (this is unlikely to be necessary in 19/20)
- CCGs and LMCs work with practices to iron out any outstanding membership issues.
- Once this has been agreed PCNs should commence recruitment for the additional roles and make changes as agreed in the schedules.

#### BMA Events

- **18 June**
  - BMA masterclass in leadership and management for clinical directors

#### PCN Activity

- **Now to 15 May**
  - Discussions with neighbouring practices, the CCG and LMC to put together proposed PCN grouping.
  - Fill out the PCN registration form with details of the proposed membership and geographic area.
  - PCN members sign the mandatory section of network agreement.
  - Prepare schedule 1 of the network agreement.

#### PCNs go live

- **1 July**

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[bma.org.uk/pcns](http://bma.org.uk/pcns)